

CIMIC External Fundraising Approval Policy

Adopted by CIMIC Board of Directors 2/21/2008; amended 3/18/2010, 3/28/2013; expires at 3/2015 Board meeting unless renewed prior to that date.

1. The purpose of this policy is to facilitate contributions to worthy causes by members of the East Central Illinois Muslim community while minimizing risks to CIMIC. Solicitation of funds, including cash or in-kind contributions, for disbursement to organizations other than CIMIC or for disbursement to individuals residing outside of East Central Illinois shall not be conducted on CIMIC property or at any CIMIC-sponsored event except in accordance with this policy. Solicitation of funds for disbursement to individuals residing within East Central Illinois shall not be subject to this policy and shall continue to be administered by the CIMIC Ibadat Committee through the CIMIC Zakat and Sadaqa accounts.

2. This policy shall be administered by the CIMIC Finance Committee, which shall be composed of the CIMIC Treasurer and not fewer than two additional members of the Board of Directors. The Finance Committee may also include any number of members who are not members of the Board of Directors, provided that a majority of voting members of the Finance Committee shall be members of the Board of Directors.

3. No funds solicited on CIMIC property or at a CIMIC-sponsored event shall be disbursed to any organization or individual unless such organization or individual shall, prior to receipt of such funds, have been approved by resolution of the Board of Directors for receipt of such funds. Such approval shall not be given except upon recommendation of the Finance Committee and may be withdrawn by the Board of Directors at any time without notice. In the case of an organization, such approval shall be valid for no more than one year. In the case of an individual, such approval shall be valid for no more than three months.

4. The Finance Committee shall not recommend that the Board of Directors approve for receipt of funds any organization that is not registered in the United States as tax-exempt under Internal Revenue Code (IRC) § 501(c)(3), as evidenced by a current IRS certification letter or inclusion in the IRS database of organizations eligible to receive tax-deductible charitable contributions (available at <http://www.irs.gov/Charities-&-Non-Profits/Exempt-Organizations-Select-Check>), unless the Finance Committee is satisfied both that (a) the organization is able to document eligibility for tax-exempt status under IRC § 501(c)(3) and that (b) the organization (i) maintains its principal place of business within East Central Illinois, (ii) is an office, department, allied agency, or registered organization of the University of Illinois or Parkland College, or (iii) will expend all funds disbursed by CIMIC solely for construction of a mosque or Islamic center within the United States.

5. The Finance Committee shall not recommend that the Board of Directors approve for receipt of funds any organization about which there exists reasonable suspicion that the organization, any of its subcontracting entities, or any member of the governing body or any member of senior management or other key employee of the organization or any of its subcontracting entities may be implicated in criminal activity, including but not limited to terrorist financing or other terrorism-related activity. Such suspicion shall be

presumed where the organization, any of its subcontracting entities, or any member of the governing body or any member of senior management or other key employee of the organization or any of its subcontracting entities matches a name on the Specially Designated Nationals and Blocked Persons List maintained by US Treasury Department Office of Foreign Assets Control (available at <http://sdnsearch.ofac.treas.gov/>).

6. The Finance Committee shall not recommend that the Board of Directors approve for receipt of funds any individual about whom there exists reasonable suspicion that the individual may be implicated in criminal activity, including but not limited to terrorist financing or other terrorism-related activity. Such suspicion shall be presumed where the individual matches a name on the Specially Designated Nationals and Blocked Persons List maintained by US Treasury Department Office of Foreign Assets Control (available at <http://sdnsearch.ofac.treas.gov/>).

7. The Finance Committee may decline for any reason to recommend that the Board of Directors approve an organization or individual for receipt of funds, including but not limited to failure of an organization to provide the Finance Committee with any of the following: (1) a statement of the organization's principal purpose, including a detailed report of the organization's projects and goals; (2) all names and acronyms used to identify the organization, including names in languages other than English and any prior names or acronyms; (3) available postal, email, and web addresses and telephone numbers of each place of business of the organization; (4) names and available postal, email, and web addresses and telephone numbers of any subcontracting entities utilized by the organization; (5) names and available postal, email, and web addresses and telephone numbers of all senior management or other key employees (whether paid or voluntary) and all members of the governing body of the organization; and (6) names and available postal, email, and web addresses and telephone numbers of all senior management or other key employees (whether paid or voluntary) and all members of the governing body of any subcontracting entity.